



2021

Information Pack

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SUMMARY

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FROM THE DIRECTORS

To our amazing families and those joining our studio,

We would like to start by sharing our absolute appreciation to all of our incredible families and students who supported us during 2020. Whether dancing online, reaching out with kindness or simply being part of our community, we thank you. 2020 was challenging for our whole community and we wouldn't have made it through without so much support.

Our passion has always been to give children a safe, fun, educational experience, where they can grow confidence and friendships. We know for many our studio is considered their "second home" and we can't wait to get back there in person for 2021.

It is going to be an amazing year and we can't wait for you to continue to, or join, our studio family.

We also have some extra exciting events and opportunities planned to ensure that 2021 is the BEST YEAR YET!!



Jennifer Rose
Principal



Michelle Rose
Principal

ABOUT US

Confident Kids Performing Arts School started in 2013 with two small classes in a community hall. Since then our school has grown to our own two studio venue, while continuing to fiercely embrace our values to include and support ALL children in a safe, supportive and nurturing environment.

OUR VISION

To help children grow confidence through dance and performing arts, while developing skills to become the best performer they can be!

WHY US:

CONSISTENT FEEDBACK - During terms 1, 2 and 3, school aged children receive a certificate with positive feedback and areas we are working towards, to celebrate their hard work and to keep parents up to date with progress. Our Preschool children have other forms of certificates that also keep parents informed. Term 4 we hold our concert to showcase our student's hard work on stage!

COST - We understand dance, singing and acting can be expensive. We go to great lengths to ensure costs are kept affordable including; NO enrolment fees, low costume hire fees and uniform options for all budgets.

COMMUNITY - We are incredibly proud of those in our studio community, our families. We do not believe in competition between children in classes and focus on positivity, inclusivity and creating a space where our students can come, be themselves, feel accepted, develop a sense of belonging and make life-long friends.

PERSONAL RELATIONSHIPS - At our school, you are not a number. We know each child and family and ensure we offer support whenever it is needed. Whether it is a rough day at school or celebrating a lost tooth, we truly care about our students!

AGE APPROPRIATE MUSIC AND COSTUMES - We believe children should be children and ensure all costumes and music are appropriate for the student's age.

TALENTED STAFF - We are so proud of our qualified, positive and supportive staff. They share our vision, are the heart of our studio and role models for our students.

SPECIALISED AND PROFESSIONAL PROGRAMS - We only partner with the best programs and syllabuses to ensure we offer high quality training.

EXTRA OPPORTUNITIES - We are always offering and developing additional opportunities for our students to be involved in and grow confidence in. Some examples include the 'Moomba Parade', in house choreography concert, DanceStep Student Teacher Training Program, competitions, concerts, exams and performance days.

We provide opportunities for children as young as 6 months right up until 13 years.

From here, our students move into our "Inspire Academy of Dance and Performing Arts Classes" held at the same venue.

TESTIMONIALS

We are incredibly grateful to all of our families who attend our school, and are proud of the community we have built together. Please see below some of what our families had to say:

"The teachers at Confident Kids are so talented, professional and dedicated. Tinara and Liyara are very excited to attend your classes and they enjoy every minute. I can't believe how far they have improved as amazing little ballerinas."

Aruni (Dance Parent)

"I have found this dance school to be completely about the kids, building them up and guiding them throughout it all allowing the children to be their best. I'm super happy to have my children be a part of something so special."

Leesa (Dance Parent)

"I highly recommend this studio. Jenny, Michelle and the team are so lovely and positive and you can see that they love what they do."

Georgina (Dance Parent)

"My daughter has been attending kinder ballet classes for about 2 years, and she absolutely loves it! I would definitely recommend Confident Kids to anyone!"

Rav (Dance Parent)

"Great variety of classes available and would highly recommend the school."

Beatrice (Dance Parent)

"Both my girls have been a part of Confident Kids for almost 2 years. They absolutely love the classes each week. The amazing teachers offer such positivity, enthusiasm and encouragement, it is truly fantastic."

"Not only do the teachers help the kids, but they are so generous in helping a "new dance Mum", especially around concert time."

"I would highly recommend Confident Kids, as it really offers fun, learning, team spirit and a great environment for kids to develop and thrive."

Liz (Dance Parent)

STAFF

For more detail on each staff member, please [CLICK HERE](#).



JENNY - PRINCIPAL

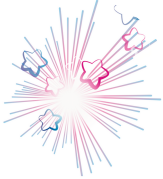
Bachelor of Performing Arts * 16th Street Acting Studio - Full time * Atlantic Theatre School - New York

Vocal training - 15 years * Dance training - 27 years

Jenny has worked with children for over 20 years and more than 12 of these have been teaching drama, dance and singing.

Jenny is highly experienced both working with children and in the Performing Arts.

She has a passion for providing our school's students with a sense of belonging and inclusion, while teaching students the skills to become the best performer they can be.



MICHELLE - PRINCIPAL

AATBD Trained * Acrobatic Dance Association * Cert Biomechanics of Dancers * Child Mental Health * Engaging with Children * Level 2 First Aid Qualified

Michelle began dancing and singing from the age of 4 years, studying classical ballet, tap and jazz and training with the Australian Girls Choir. She completed examinations with AATBD with honours, and continued to dance, performing in various showcases productions and competitions. Having worked with children in various capacities for over 20 years, 8 of those teaching dance, Michelle is extremely passionate about sharing the benefits that the performing arts bring to children of all ages and abilities, and the vital role it plays in both their physical and mental health.



LYDIA - TEACHER

Bachelor of Acting for Stage and Screen * Diploma of Musical Theatre * Level 3 in Vocational Graded Examination in Dance

Lydia is an experienced teacher and performing artist. She continues to work as a performer in the industry and is constantly training, with regular workshops and classes, and loves bringing new and exciting things to share with her students.

Lydia is passionate about helping students find joy and strength in dance and an unapologetic confidence in all areas of performance.



KIM - TEACHER

Certificate 4 in Dance * Certificate 4 in Dance Teaching and Management * The Space F.I.I.T program

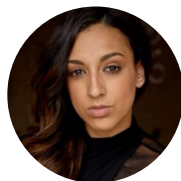
She has years of performance experience, including internationally, but dancing is about so much more than that to her. It is about challenging yourself, setting and achieving goals, creative processes, self expression, self growth and the trust and friendships you form with your dance family. This is why she loves teaching.



EMMA - TEACHER

Certificate II and III in Dance

Emma started her dancing journey at the age of 3. She has been trained by incredible teachers and has competed with Monsta Crew. Emma lives for dance and teaching. She has taught across Melbourne including diverse groups and performance companies, as well as being a professional commercial dancer. She is really looking forward to providing our students with the best possible dance journey and building their confidence not only with their dance, but within themselves.



TARYN - TEACHER

Deakin University - dance and drama * Spectrum Dance - Full time * 10 years teaching experience.

She has worked with many dance schools, primary schools and high schools and entertainment companies sharing her love and passion for the arts.

She has worked in many gigs around Melbourne, including musicals, music videos and dance shows.



LAVINA - RECEPTION/ADMIN

Lavina has been with our school since the beginning as a parent of one of our beautiful students. We are so excited to now have her as part of our administration team. She has a wealth of knowledge and experience to share to support our families and parents on their journey at our school!



DANCESTEP - CLASS ASSISTANTS

You will also notice our amazing DanceStep students who are studying to become teachers in some of our classes.

These students are taking formal training each week and are invaluable in classes.

Not only do they support our teachers, but they are important role models for our younger students.

AFFILIATIONS

We are incredibly proud of the providers we choose to partner with to ensure we offer world leading programs:



Southern Federation of Dance

We are members of this federation for our Classical Ballet, Jazz and Tap syllabus and exams. This ensures our students progress and class quality is always high.



BabyBallet

We are the only approved BabyBallet school in our area running this award winning ballet program for boys and girls. The perfect introduction to ballet.



Dance Cirque

We are proud to be offering incredible circus and aerial classes in line with this program. Students safely gain skills in these high energy classes.



Dance Cirque - Little Monkeys

We are the only school in our area offering the incredible preschool circus program for little monkeys!



Acrobatic Dance Association

All teachers leading our acrobatics classes are trained by this association to ensure classes are safe, and students progress to the best of their ability.



B Street Crew

We are excited to be part of the worldwide movement to create a community of boys who love to dance by offering our boys 'B Street Crew' classes!

PRE-SCHOOL CLASSES

For more detail on each style, please [CLICK HERE](#).

All of our pre-school classes, include life skill fundamentals such as taking turns, sharing, respect and positive self talk. Children are encouraged to make friends and express themselves in our safe classroom environment. Classes also incorporate fun, games and imagination into the learning to ensure the children maintain focus and are engaged.



BABYBALLET - Classical Ballet *(6months to 5 years)*

This is an award winning program has thousands of children loving their classes each week! Classes cover the fundamentals of Classical Ballet in a fun and engaging way, and create a strong foundation of skills.

Classes run in age groups; 6 to 18 months (class with a grown up), 18 months to 3 years (class with a grown up) and 3 to 5 years (independent class).

As children graduate between the groups, they also receive a certificate!



LITTLE DANCING STARS - Jazz or Jazz and Tap *(3 to 5 years)*

Our Little Dancing Stars can choose between attending just Jazz or Jazz and Tap!

These classes use imagery, props and games to focus on technique, body alignment and musicality. They also develop confidence, rhythm, and strong technique.

After week two of enrolment, students receive a chart, and twice per term are awarded stickers to keep parents up-to-date with skills their child has achieved.



LITTLE HOPPERS - Hip Hop and Breakdancing *(3 to 5 years)*

Perfect for your little groover! Boys and girls love this program which includes not only traditional hip hop and breakdance moves, but also the latest trends!

These classes have a focus on confidence and community while also working on awesome dance moves and coordination.

Classes are age appropriate, engaging and fun!

Students receive a certificate each term to keep families up-to-date with their progress.



LITTLE MONKEYS - Circus and Acrobatics *(3 to 5 years)*

Little Monkeys is an exciting pre-school program from the amazing circus team at 'Dance Cirque'.

Students work on circus skills as well as learn introductory acrobatic skills! These classes use equipment such as a balance beam, hoops, juggling scarves and aerial silks!

Children will work on balance, strength, coordination and cognitive development, while allowing every little monkey to shine!

Children also receive level cards to keep parents up-to-date with skills their child has achieved.

CLASSES - DANCE

For more detail on each style, please [CLICK HERE](#).



Classical Ballet

Classical Ballet teaches young dancers terminology and technique, focusing on posture, placement (body alignment), flexibility and strength. Classes are taught in line with the Southern Federation of Dance Exam Syllabus.



Jazz

Jazz dance is an ever-changing art form and uses modern, upbeat music. Jazz develops strength and flexibility, and turns, kicks and leaps will be emphasised. Classes are taught in line with the Southern Federation of Dance Exam Syllabus.



Tap

Tap is a fun, high-energy style of dance where timing, rhythm and coordination is developed using metal taps on the heels and toes of the dancers' shoes. Classes are taught in line with the Southern Federation of Dance Exam Syllabus.



Contemporary

Contemporary choreography is often interpretive and focuses on storytelling. This style uses contrast and expression and has been made popular since shows like 'So You Think You Can Dance' who have featured it heavily.



Hip Hop and Breakdancing

Hip Hop is a style of dance used extensively in popular culture. From steps that flow, to sharp moves, Hip Hop is a fun and trendy style of street dancing. Breakdancing also includes fun tricks.



B Street Crew - Boys Crew

This is a Hip Hop and Breakdancing Crew for boys, that focuses on teaching awesome moves, in a way that supports how boys like to learn. It is part of a program run across Australia to create a community of boys who love dance!



Acrobatics

Children are taught from basic tumbles to complex tricks in a safe, hands on and controlled environment, with appropriate equipment. Classes also include jazz elements. Staff are trained by the Acrobatic Dance Association.



Dance Cirque

This program offers circus and aerial skills taught in a safe environment. Classes focus on strength and flexibility as well as incorporating skills like balance and hand/eye coordination. Classes are taught in line with the incredible Dance Cirque Program.



Music Theatre

These classes develop performance skills, as well as strong vocal and dance technique. Classes cover Music Theatre styles and history, creating characters, and technique work in singing, dancing and acting.

SINGING & ACTING

For more detail on each style, please [CLICK HERE](#).



Pop Singers Group

This class focuses on singing technique and confidence as a group. Warm ups and vocal exercises are included, as well as singing songs (and harmonies) from current popular music.



Solo Singing

We offer solo singing classes for students wanting to extend their singing, performance technique and skills solo. Classes are tailored to the student's individual needs. These students are also offered additional singing opportunities.



Drama and Confidence

Classes work to develop confidence, creativity and imagination. Classes cover theatre styles, improvisation, collaboration, public speaking and acting techniques. Children work towards a mid year monologue night and our end of year performance of short plays to an audience.



Screen Acting

These classes cover all you need to know about acting for the camera. Classes cover the tools used to create a truthful performance, while also covering techniques needed on set and in the audition room. Classes cater for beginners to advanced as each class member receives individual attention and feedback. We can also offer guidance to great agents for professional work



Music Theatre

These classes develop performance skills, as well as strong vocal and dance technique. Classes cover Music Theatre styles and history, creating characters, and technique work in singing, dancing and acting.

EXTENSION & COMPETITION TEAMS



Extension Team - this class is for dancers who are committed and would like to extend and build their skills and strength. Students study hip hop, jazz and contemporary as well as general strength, conditioning and technique work. To be accepted into this class, students must be attending a regular group class and must meet with the Principals to ensure it is the best fit.

Troupe Competition Team/Solos/Duos- Auditions will be December 2020 and January 2021 and more information will be released towards the end of the year. If you have a child interested in troupe, solos or duos please let us know so that we can book them an audition time.

FEES - PRESCHOOL

GROWN UP AND ME CLASS FEES (6 months - 3 years)

We have NO ENROLMENT FEE

All fees are paid by the term, per child:

1 x 30 minute class a week = \$10.50 a week

2 x 30 minute classes a week = \$17.50 a week

Grown up and me classes do not take part in the concert.

There are no additional fees to be aware of.

PRESCHOOL FEES (3 - 5 years)

Special Term 1 Deal - book and pay for Term 1 fees by the beginning Week 2 (February 5) and receive a FREE NEW PRESCHOOL UNIFORM DRESS OR T-SHIRT!

We have NO ENROLMENT FEE

All fees are paid by the term, per child:

1 x 30 minute class a week = \$10.50 a week

2 x 30 minute classes a week = \$17.50 a week

3 x 30 minute classes a week = \$22.50 a week

4 x 30 minute classes a week = \$25.00 a week

All classes receive certificates and/or rewards to celebrate their hard work and new skills!

Each year students are invited to take part in our concert! It is an awesome event and an opportunity to celebrate all we have learnt throughout the year.

Each child is also awarded a medal from the studio to congratulate them on their performance!

ADDITIONAL AND OPTIONAL COSTS TO BE AWARE OF

Please see Page 11

Payment Methods - Invoices are sent via email and payment is via Bank Transfer

Payment Policies

- Fees are due in full by the end of week 2 of each term.
- We offer payment plans for families who require this. Please let us know if you would like to set up a payment plan.

FEES - SCHOOL AGE

We have NO ENROLMENT FEE

ALL SCHOOL AGED GROUP CLASSES (5 - 13 years)

All fees are paid by the term, per child

30 mins = \$10.50 per week

45 mins = \$12.50 per week

Multi Class Discounts:

2 classes a week = 10%

3 classes a week = 15%

4 classes a week = 20%

5 or more classes = fees capped at \$50 per week

Sibling Discounts:

Two siblings = 5%

Three siblings = 10%

Four or more siblings = 15%

POP SINGER'S SPECIAL - Solo singers are invited to the Pop Singer's group for \$7 per class

No discounts apply to the below classes

SOLO AND DUO CLASSES (Dance or Singing)

15 minute solo class = \$15 per child per class

30 minute solo class = \$25 per child per class

15 minute duo class = \$10 per child per class

30 minute duo class = \$15 per child per class

COMPETITION TROUPES - Full year enrolment is required:

One hour team rehearsal = \$17.50 per child per week (paid by the term)

Includes one costume and four competitions for the year.

EXTENSION TEAM

1.5 hour class = \$16.50 per week

Payment Methods - Invoices are sent via email and payment is via Bank Transfer

Payment Policies

- Fees are due in full by the end of week 2 of each term.
- We offer payment plans for families who require this, please let us know if you would like to set up a payment plan.

All additional and optional costs are explained on the next page.

ADDITIONAL COSTS

We do our very best to ensure all additional costs are kept to an absolute minimum.

We know dance, singing and acting can be expensive, and we feel classes should be accessible for all, so work hard to ensure this is possible.

We offer all of the fun additional options such as costume photos and concert videos, but these are optional to order and not compulsory. We also focus on providing top quality costumes to hire to keep costs down and ensure parents don't need to sew.

ADDITIONAL COSTS TO BE AWARE OF

Uniform - Please click [here](#) for more information

CONCERT

Each year students are invited to take part in our concert! It is an awesome event and an opportunity to celebrate all we have learnt throughout the year.

Each child is also awarded a medal from the studio to congratulate them on their performance!

Concert Costume Hire Charge = \$20 per costume

These charges are split across term 2 and term 3 to ensure these remain affordable. These are non-refundable as costumes are purchased throughout the year ready for concert.

- PreSchool classes = **one costume**
- 30 minute classes, acro and circus = **one costume**
- 45 minute classes and troupe = **two costumes**
- Extension Team = **three costumes**

Concert Fee - \$20 (billed term 3) - includes a tan leotard (girls) (rrp \$35) / singlet (boys) - TO KEEP, studio rehearsal and venue concert rehearsal.

Please note: tan leotards are compulsory for all female students at concert, and boys singlets in line with our backstage child safety standards.

Tights for Concert - for ballet, jazz, tap and contemporary students.

Concert tickets for family and friends

OPTIONAL COSTS TO BE AWARE OF

Exams - if your child chooses to take part in exams, these are an additional cost

Competitions - if your child chooses to take part in competitions, these are an additional cost

Concert Video - these are offered for purchase to keep!

Concert Photos - these are offered for purchase as a keepsake of each routine!

Drama and Singing Classes - additional mid year showcase night (these are generally \$5 tickets)

UNIFORM

Free Trials

If your child is taking part in a free trial, they are not required to wear a uniform. We ask that students wear clothes that are comfortable to move in and bare feet.

Leggings or pants and a singlet are a great option.

All Students

We have always believed that dance and the performing arts should be accessible for all.

While we strongly encourage all children to come in uniform, we do understand there may be a delay being able to purchase uniforms, or times where this is difficult.

We offer a number of options at different price points in hope that families will choose the option that is best for them.

Some of the reasons we strongly support uniform include:

A sense of belonging and inclusion - This is something we strongly believe in at Confident Kids and Inspire Academy. Wearing a uniform encourages students to feel part of the team. As children get older, it also ensures all students in the class are equal and there are no complexities when it comes to what students are wearing.

Dance and class safety - The correct footwear is essential for safe classes and must be worn each week. Correct attire also ensures partner work is safer and students can move safely in their work. Denim, casual dresses and restrictive clothing is strictly not to be worn in class.

Teacher correction and feedback - For many classes it is important teachers can see how each student is moving their body in order to give the best corrections and feedback possible. Wearing oversized clothing makes this very difficult for our teachers.

Please note, students do not need to change if attending multiple classes in a row. For example, if they wear ballet attire but also take Jazz class, a change of shoes only, is absolutely acceptable.

PRESCHOOL AGED STUDENTS - [For what to buy, and where from, please click here!](#)

SCHOOL AGED STUDENTS - [For what to buy, and where from, please click here!](#)



FAQ'S

Can I attend a free trial?

Absolutely! We offer a free trial class for all new students to our school to ensure we are the perfect fit!.

Can I watch classes?

Provided it is possible within Covid-19 restrictions, you are welcome to sit in and observe the first class to ensure your child settles in.

After the first class, we ask that parents please wait outside the classroom during classes. Children are easily distracted and most tend to find their independence and grow new relationships with both the teacher and other students when given the freedom to explore on their own. If your child is unsettled, you are more than welcome to stay for the beginning of the class to ensure they do settle in. With our youngest performers it can take a few weeks to become completely comfortable, and this is absolutely normal.

There are viewing windows that will be open at certain times during the year (at the teacher's discretion). The glass doors will always be uncovered if you wish to see what is happening within the class.

Is there a uniform?

Yes, we have a uniform for all students. We have a number of different options to ensure it remains affordable. You can find this info on page 12.

Where can I find class times?

Please email us to request a copy of our latest timetable.

Do you offer make up classes?

Yes we do! Students are welcome to attend unlimited make up classes but these need to be made up within the term of the missed class. These do not have to be in the style of the missed class.

Is there a concert?

Yes. The concert is the highlight of the year! It's a wonderful opportunity for all students to dance up on stage for an audience of family and friends.

CALENDAR

Term dates 2021

Term 1 - January 28 to April 1

Term 2 - April 19 to June 27

Term 3 - July 12 to September 19

Term 4 - October 4 to December 18

Public Holiday dates (No classes held on these dates)

Labour Day - Monday March 8

Good Friday - Friday April 2

Easter Saturday - Saturday April 3

Queen's Birthday - Monday June 14

Friday before the AFL Grand Final - Subject to the AFL schedule

Melbourne Cup - Tuesday November 2

Moomba Performance and rehearsal dates - TBC

End of year concert dates

Photo Week - Monday October 25 - Saturday October 30

Studio Rehearsal - Sunday October 31

Theatre Rehearsal - Sunday November 14

End of year Concert - Saturday December 4, Sunday December 5

(Different classes will be required different dates)

More information will be released during Term 4.

Additional theme weeks and events will be announced throughout the year, including:

- Drama and Singing Mid Year Night
- Choreography Concert
- Party Week
- Footy Week and more!

FACILITIES

We are proud to offer two specially designed studios with the following:

- sprung floors for the long term safety of our students
- full length mirrors in both studios
- portable ballet barres
- viewing windows and glass doors for parents who might like to watch classes
(provided Covid restrictions allow this)
- fans and air conditioners to keep our students cool
- heaters for the winter months
- soundproofing between studios to ensure classes are uninterrupted.

And a waiting and reception area with:

- bench seating for families while students are in classes
- a fridge and microwave
- coffee/tea making facilities
- reception desk
- noticeboard to keep you up to date with our important news



POLICIES

PARENTS IN CLASSES

We ask that parents please wait outside the classroom during classes.

Children are easily distracted and most tend to find their independence and grow new relationships with both the teacher and other students when given the freedom to explore on their own. If your child is unsettled, you are more than welcome to stay for the beginning of the class to ensure they do settle in. With our youngest performers it can take a few weeks to become completely comfortable, and this is absolutely normal.

There are viewing windows that will be open at certain times during the year (at the teacher's discretion). The glass doors will always be uncovered for safety.

COMMUNICATION AND FEEDBACK POLICY

IMPORTANT INFORMATION IS SENT REGULARLY VIA EMAIL. PLEASE CHECK YOUR JUNK MAIL REGULARLY (You can also save our address to your address book which helps it not go to junk :))

Students must have a valid email address and contact phone number. Where the student is under 18 years of age, they must have a parent/guardian manage their enrolment. Important information, invoices and newsletters will be emailed to the parent, at the provided email address. It is the responsibility of at least one parent/guardian to read newsletters and emails that are sent from Confident Kids Performing Arts School to keep informed.

We also recognise that communication with you, our parents, is an important part of your child's development. Please feel free to chat to Jenny or Michelle at any stage of the year for feedback or support. We do please ask that teachers are not approached during class time and at changeovers as this takes time away from the students in the classes.

For any concerns or questions please contact Jenny and Michelle directly. Our aim is to run a professional and nurturing school where all students have a positive experience.

We ask that families, parents and students do not contact staff privately on social media, via phone or email as this is against our Child Protection Policy.

For more on this policy, please visit our website here.

All communication is to come through the studio phone and email only.

These details are: 0422 221 461 and confident_kids@hotmail.com

FREE TRIAL LESSON POLICY

Any individual wishing to attend a free trial lesson at Confident Kids Performing Arts School must complete the 'free trial registration' form prior to participating in the class.

ENROLMENT POLICY

Any student wishing to enrol at Confident Kids Performing Arts School must first complete our enrolment form. This is available on our website, [click here](#).

ATTENDANCE POLICY

Parents/guardians are responsible for communicating absences with the Confident Kids Performing Arts School office. The office must be notified in advance if a student is going to be absent from class.

Absences, due to other commitments and general sickness, are not refundable. We do offer Make-up Classes that must be taken within the same term, if there is space in a suitable class. Make-ups can be taken in any style class and are not limited to the styles your child attends weekly.

Absences due to long overseas trips (more than 2 weeks) that we have been notified about well in advance and for absences due to hospital admissions will be considered on an individual basis. Please contact Jenny or Michelle directly.

FEE POLICY

All fees are inclusive of GST. Class fees are invoiced by the term. The full term invoice must be paid by the end of the second week of term, unless a payment plan has been formally entered into, and signed by our office staff. This is regardless of the number of classes the student wishes to attend (or actually attends). There will be no refunds, credits, or transfers if the full term isn't completed.

REFUND POLICY

When enrolling in our classes, you are committing to a service contract for a complete term. Confident Kids Performing Arts School do not offer refunds for cancellations during this time.

UNIFORM POLICY

The uniform set out by Confident Kids Performing Arts School is compulsory for all students. The set uniform must be worn to all classes. There are a number of options to ensure this is affordable for all families. Uniform items that have been cut, are ripped or torn, or are damaged are not permitted in class.

PHOTOGRAPHY/FILMING POLICY

Students/Parents are not permitted to video or photograph classes, students or staff at anytime, unless given permission by the staff or individuals involved.

All students are required to agree or disagree to the Confident Kids Performing Arts School media release agreement upon enrolment.

HEALTH & SAFETY POLICY

Confident Kids Performing Arts School have set up and will maintain safe dance environments for their students. Appropriate emergency procedures exist and staff understand the procedures relevant to their location. Confident Kids Performing Arts School staff have the responsibility and authority to ensure that health and safety objectives are achieved. They will identify and eliminate unsafe acts, procedures, conditions, equipment, and hazards of all kinds. Behaviour from students, parents or visitors that may cause an unsafe environment, will not be tolerated. It is the responsibility of the student or parent/guardian to inform Confident Kids Performing Arts School of any prior or current illnesses or injuries prior to enrolment or prior to class. In the event of an injury, Confident Kids Performing Arts School will administer First Aid treatment by a qualified first aider. If medical services are necessary and an ambulance required, the student/parent will incur the costs. Physical contact may be required. Confident Kids Performing Arts School MUST be notified of any allergies that a student may have. Emergency evacuation maps are located around the premise. Fire extinguishers, fire hose reels and fire blankets are located within the premises. Any student who has been diagnosed by a Medical Practitioner as being at risk of anaphylaxis should bring a management plan and an epipen to class and leave it at reception, labelled with their name. This epipen will be administered by a first aider if required, under the instruction of OOO staff if an emergency arises.

Any student who has been diagnosed by a Medical Practitioner as being as having asthma should bring an inhaler/puffer to class and leave it at reception, labelled with their name. This will be administered by a first aider if required, under the instruction of OOO staff if an emergency arises.

BEHAVIOUR / CONDUCT POLICY

Confident Kids Performing Arts School does not tolerate swearing, indecent or disrespectful language, defamatory comments, or indecent or disrespectful conduct from students, parents/guardians, family members, or visitors. Any individual who demonstrates any of the above will be asked to withdraw from Confident Kids Performing Arts School immediately. This behaviour includes at the premises or outside of the premises, social media or on the internet. Negative communications between parents and/or students will not be tolerated by Confident Kids Performing Arts School. Where negative communications take place, the parents and students involved will be asked to withdraw from Confident Kids Performing Arts School immediately. This includes at the premises or outside of the Premises, social media, or on the internet. Any person who does not comply with Confident Kids Performing Arts School Terms and Conditions will forfeit their position at Confident Kids Performing Arts School and, to the extent permitted by law, will not be entitled to refund.

BULLYING POLICY

Confident Kids Performing Arts School has strong policies on bullying. Should an incident occur a meeting will be held with the child involved and parent. Confident Kids Performing Arts School and Inspire Academy of Performing Arts have the right - at their discretion - to cease any enrolment. Bullying includes verbal, non verbal, online and by way of excluding and will not be tolerated in any form. Any parent seen to be taking part in bullying behaviour will also not be welcome at our school.

We ask that all students and families are respectful to staff, other families and students at all times. We have no tolerance for negative and defamatory comments, swearing or disrespectful language at our studio, at our events or online. These behaviours will result in immediate cancelation of performers' enrolment.

We also encourage open and honest communication style and ask that parents and students express any concerns they have as soon as practically possible to ensure they are dealt with promptly and before they can escalate. Any concerns are to come to Jenny or Michelle directly.

The following will not be tolerated in person, via email, via text messaging or via the internet; verbal abuse or shouting, physical abuse, excluding or isolating a person, psychological harassment, humiliating a person through sarcasm, criticism or insults, ignoring or belittling a person's contribution or opinion. Where any persons feel that they are the victim of bullying, they should discuss the matter directly with the person/people concerned and request an end to the behaviour. Should this approach fail or be inappropriate, the victim can contact the Confident Kids Performing Arts School office for assistance in resolving the matter.

CHILD SAFETY

We are a Child Safe School. Please read our Commitment to Child Safety on the webpage listed below. ALL FAMILIES - must sign and return the Code of Conduct form BEFORE taking part in our classes. Please print it out here (and return it): <https://www.confidentkidsperformingartsschool.com/child-protection>

GRIEVANCE POLICY

A grievance is a real or perceived cause for complaint. Confident Kids Performing Arts School recognises that open communication and feedback are essential elements of a satisfying and productive environment. Every effort will be made to solve problems cooperatively and informally before presenting them in writing as a formal grievance. Students can be assured that they will not be disadvantaged by the use of such procedures whether decisions are found for or against their grievance.

STUDIO LOYALTY POLICY

It is a conflict of interest to attend more than one studio. Students are not permitted to attend another dance studio as well as Confident Kids Performing Arts School without written permission from one of the Directors.

FOOD, DRINK, ALCOHOL AND DRUG POLICY

Food and/or drink is not permitted in the classrooms, with the exception of a water bottle. Food and/or drink must only be consumed in the allocated waiting areas or break rooms. Confident Kids Performing Arts School request that nuts are not brought on the premises, however cannot ensure that the premises is 'nut free'. The possession or consumption of illicit or non-prescribed drugs or alcohol is not acceptable at any time. Parents, students, volunteers and/or employees must not arrive at Confident Kids Performing Arts School or any event representing Confident Kids Performing Arts School, impaired by the effects of illicit drugs or alcohol.

PARKING POLICY

For the safety of our students, staff, and visitors, we kindly ask that all those attending Confident Kids Performing Arts School park in the allocated parking spots and walk students to the front door of the studio where they will hand over their student to a staff member before leaving.

CCTV POLICY & PROCEDURES

Confident Kids Performing Arts School operates a CCTV system to deter anti-social and/or criminal behaviour. This system will aim to provide a secure & safe environment for the children, parents / guardians, and staff involved. Access to the CCTV system display monitor will be limited to authorised staff only.

Authorised staff include the office receptionists and the Directors. Authorised staff will utilise the system for OHS (Occupational health and safety) and security reasons only. It should be noted that cameras are not located in private areas, such as the toilets and/or change rooms. It should be noted that footage will not be used to assess or evaluate staff or student performance.



CONTACT US

Email us

confident_kids@hotmail.com

Call us

0422 221 461

Visit us

6/10-12 Morialta Road,
Cranbourne West

Our studio is open during classes.
All other times by appointment only.



[IG.COM/CONFIDENTKIDSPERFORMINGARTSSCHOOL](https://www.instagram.com/confidentkidsperformingartsschool)



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